

MOST URGENT

No. G-20012/1/Budget/Misc/2017-18

Date: 17th July 2017

From:

The Addl. Director General (F) & HoD,
Geological Survey of India,
Central Headquarters,
Kolkata-700016

To:

The Addl. Director General & HoD,
Geological Survey of India,
ER, Kolkata/ CR, Nagpur/
NR, Lucknow/ WR, Jaipur/
SR, Hyderabad / NER, Shillong/
M & CSD, Mangalore.



The Deputy Director General &
HoD, RSAS, Bengaluru /
TI, Hyderabad/ DGCO, Delhi.

The Controller of Account, Central
Accounts Office, Ministry of Mines,
Kolkata

Director (Administration), CHQ
Kolkata

Subject: Shortage of funds under 'Direction & Administration – Wages' Head

Ref.: Fund Requisitions for D&A-Wages from Regions/Divisions

Sir,

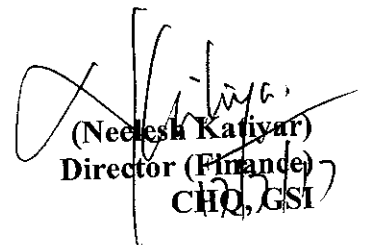
It has been noticed that all Regions/Divisions are sending fund requisitions for D&A-Wages head. As we have fund shortage under D&A-Wages head and considering this, competent authority has decided to place GSI demand to the Ministry of Mines for onwards submission to the Ministry of Mines for providing the additional budget under D&A-Wages head. In this connection to find out the actual shortage under the subject head, this office needs the following information immediately in the following format -

Details of the outsourced manpower

Region/Divisions :					
	Housekeeping Staff	Security Personnel	Data Entry Operator/Skilled Labour	Others	TOTAL
RHQ					
SU1					
SU2					
TOTAL					
Estimated Requirement of funds for the rest F.Y 2017-18 (Rs. In Lakhs)					

In view of the above, it is requested that this information may please be forwarded to this office by **19.07.2017** without fail.

This issues with the approval of Addl. Director General (F), GSI.


(Neelish Katiyar)
Director (Finance)
CHQ, GSI